

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
OCTOBER 6, 2020 AGENDA**

Subject:	Action Required:	Approved By:
<p>Authorizing a Professional Service Agreement between the City of Little Rock, and Impact Management Group and Mitchell, Williams, Selig, Gates & Woodyard to provide Governmental Affairs and Consultant Services.</p>	<p style="text-align: center;">Ordinance √ Resolution</p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
SYNOPSIS	<p>A resolution to authorize the City Manager to enter into a Professional Service Agreement with Impact Management Group and Mitchell, Williams, Selig, Gates & Woodyard to provide Governmental Affairs and Consultant Services.</p>	
FISCAL IMPACT	<p>The cost of \$50,000.00 will be paid from the Legislative Consulting Special Project for services from December 2020, through December 2021. The contract may be extended up to two (2), twelve (12)-month periods upon mutual consent of the parties at a maximum cost of \$50,000.00 per year.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>Ordinance No. 20,902, adopted by the Board of Directors on July 1, 2014, authorized the City Manager to approve Professional Service Contracts up to \$50,000.00, exclusive of Political Consultants and Lobbyists, which must receive Board approval regardless of dollar amount. A Request for Qualifications was issued for Legislative Consultant Services, and after reviewing the submissions, the Selection Committee identified the joint venture by Impact Management Group and Mitchell, Williams, Selig, Gates & Woodyard as the top candidate.</p>	